

REGULAR MEETING  
KAYCEE TOWN HALL  
May 14, 2019  
7:00 P.M.

**Present:** Mayor: Crosby Taylor. Councilmembers: Barry Gehrig, Torie Hill, Audrey Davis, and Ethan Knapp. Public Works Director: Kurtis Maxwell. Clerk: Kristen LeDoux. Attorney: Barry Crago.

Mayor Taylor called the regular meeting to order at 7:05 p.m.

**Maintenance Report:** Mr. Maxwell informed the Council that he has recently completed all his wastewater classes and testing. He will also be working Sunday through Thursday while the Town is without an assistant maintenance person.

**New Business:**

**Catering Permit:** The Council was presented with a request from Taylor's Invasion Bar to obtain a catering permit for the Ducks Unlimited Banquet. The event will be held at the Harold Jarrard Park on May 18<sup>th</sup>. There being no public comment, Councilwoman Davis moved to approve the catering permit for Taylor's Invasion Bar. Councilman Knapp seconded. Motion carried.

**Letters of Approval:** The Council was presented with a request from Taylor's Invasion Bar for a letter of approval to the Sheridan County Commissioners to obtain a catering permit for the Bailey Roebling Wedding Reception. The event will take place at the Gary Roebling Ranch in Clearmont, Wyoming on August 24<sup>th</sup>. There being no public comment, Councilman Knapp moved to approve the letter of approval for Taylor's Invasion Bar. Councilwoman Hill seconded. Motion carried.

**Street Closure:** The Council was presented with a request from Taylor's Invasion Bar for a partial street closure of Nolan Avenue, for the Biker Rodeo. The event will take place on August 24<sup>th</sup>. There being no public comment, Councilwoman Davis moved to approve the street closure for Taylor's Invasion Bar. Councilman Knapp seconded. Motion carried.

**1<sup>st</sup> Reading Ordinance 2019.02:** Ordinance 2019.02 is an ordinance for the FYE 2020 Municipal Budget. Councilwoman Davis moved to approve Ordinance 2019.02 on first reading. Councilwoman Hill seconded. Motion carried. There will be a special budget meeting on May 22<sup>nd</sup> at 7:00 p.m.

**Assistant Maintenance Position:** The Council discussed the current open maintenance position. Councilman Gehrig moved to begin advertising the vacancy and accept applications through June 11<sup>th</sup>. Councilman Knapp seconded. Motion carried.

Leasing Landfill: It was asked if the old landfill area could be leased for grazing. Until the new seed has had enough time, it is not suitable for lease.

Old Barnum Road: The Mayor stated that he has had several complaints about speeding on Old Barnum Road. The issue will be discussed with law enforcement.

**Old Business:**

HJP Contract: The Council reviewed the renewal contract for maintenance of the Harold Jarrard Park. Councilman Knapp moved to approve Mayor Taylor signing the two-year contract as presented. Councilwoman Hill seconded. Motion carried.

Legal Issues: The Council will review the law enforcement contract at the next regular meeting.

Minutes: Councilman Gerhig moved to approve the minutes from the April 23<sup>rd</sup> meeting as presented. Councilwoman Davis seconded. Motion carried.

Treasurer's Report: Ms. LeDoux presented the Council with a year to date financial report. Councilwoman Davis moved to approve the treasurer's report as presented. Councilwoman Hill seconded. Motion carried.

**Approval of Bills:**

The following bills were audited and approved for payment: Blue Cross Blue Shield, Payroll Expense - \$2,537.82; Buffalo Computer Consulting, Assets - \$1,820.00; Candee Read, Repairs/Maint. - \$855.00; City of Casper, Dues/Fees – \$735.93; Dpt. Of Workforce Services, Payroll Liability - \$324.90; EFTPS, Payroll Liability - \$2,764.62; Energy Labs, Testing - \$75.00; Ferguson Waterworks, Supplies - \$1,458.72; Frandson Safety, Testing - \$44.00; Johnson County, Long Term Liability - \$15,000.00; Jub Jub, Advertising - \$30.00; Montana Dakota Utilities, Utilities - \$562.00; RPM Professional Cleaning, Supplies - \$88.14; RT Communications, Telephone - \$308.33; Stotz, Repairs/Maint. - \$159.08; Visa, Short Term Liability - \$5,909.21; WYDOT, Dues/Fees - \$5.00; Wyoming Network, Advertising - \$25.00; Wyoming Retirement, Payroll Expense - \$1,951.68; Wyoming Termite and Pest, Repairs/Maint. - \$175.00; Xerox, Rental/Lease - \$170.18. Councilwoman Davis moved to approve the bills as presented. Councilwoman Hill seconded. Motion carried.

**Adjournment:** With no further business the regular meeting was adjourned at 8:05 p.m.

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Crosby Taylor, Mayor

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Kristen LeDoux, Town Clerk