

REGULAR MEETING  
KAYCEE TOWN HALL  
August 8, 2023  
7:00 P.M.

**Present:** Mayor: Barry Gehrig. Council: Audrey Davis, Tom Knapp, and Jennifer Lompe. Public Works: Russell Cohee. Law Enforcement: Deputy Ken Richardson. Mayor Gehrig called the regular meeting to order at 7:00 p.m.

**MAINTENANCE REPORT:** Mr. Cohee updated the Council regarding the sludge testing that took place at the sewer lagoons. Approximately twenty percent of the ponds are comprised of sludge. Mr. Cohee has been working to lower the water levels during this hot weather through the use of a sprinkler and evaporation. Ms. Portwine has obtained her sewer operator certification. She will be our main operator until Mr. Cohee receives his certification. It will be necessary to continue contracting with 2J Services for approximately another two months. The required signs at the transfer station have been installed. The check valve at well #2 is completely down and will need pulled within this next year for repairs.

**LAW ENFORCEMENT:** Deputy Ken Richardson gave the report for July and entertained questions from the Council.

**NEW BUSINESS:**

**Fauber Grazing Lease Renewal:** The Council discussed the grazing lease that will renew on September 1, 2023. The Council agreed that it is important to keep the drainage open and flowing, per the lease requirements. The Council discussed the number of animals that should be allowed. Councilman Knapp would like to see the number raised because the property could use additional grazing right now with all of the moisture received this year. The lease is tabled until the Council is able to visit with legal counsel regarding the best language to use within the lease.

**Building Permit 202304:** The Council was presented with a building permit from Ms. Molly Brock. Ms. Brock is requesting to place an addition on her home located on Sussex Lane. The addition does not meet the five feet setback requirements as the house is already located three feet from the property line. Councilwoman Lompe moved to approve the building permit as presented, with the addition not extending out further than the existing house. Councilwoman Davis seconded. Motion carried.

**Catering Report:** Councilwoman Davis moved to approve the catering report as presented. Councilwoman Lompe seconded. Motion carried.

**Billboard Lease:** Councilwoman Lompe moved to terminate the lease with the Hoofprints of the Past Museum and enter into a lease with Johnson County Tourism Association. Councilman Knapp seconded. Motion carried.

**Updates/Correspondence:**

- The Powder River Fire District is still reviewing the proposed contract with the Town of Kaycee.
- The clinic lease with Johnson County Hospital District has not been signed and returned at this point.
- The overhead door of the transfer station is broken.
- Vegetation is blocking the line of sight at the corner of Holt Avenue and Center Street. The Town will take care of the matter with school starting soon.

**OLD BUSINESS:** None.

**LEGAL ISSUES:** None.

**MINUTES:** Councilwoman Davis moved to approve the minutes from the July 25<sup>th</sup> regular meeting as presented. Councilwoman Lompe seconded. Motion carried.

**TREASURER'S REPORT:** Ms. LeDoux presented a year-to-date financial report. Councilwoman Davis moved to approve the treasurer's report as presented. Councilwoman Lompe seconded. Motion carried.

**Approval of Bills:** The following bills were audited and approved for payment: Buffalo Porta Potty, Rental/Lease - \$175.00; City of Casper, Dues/Fees - \$725.85; Energy Laboratories, Testing - \$53.00; Ferguson Waterworks, Repairs/Maint. - \$216.66; Frandson Safety, Testing - \$52.50; Inberg-Miller Engineers, Testing - \$3,335.56; Legacy Irrigation and Supply, Supplies - \$854.00; Montana Dakota Utilities, Utilities - \$138.97; Range, Utilities - \$348.65; Tom's Tire and Repair, Repairs/Maint. - \$227.86; VISA, Short-Term Liability - \$3,506.36; Wyoming Network, Publishing - \$25.00. Councilman Knapp moved to approve the bills as presented. Councilwoman Lompe seconded. Motion carried.

**Adjournment:** With no further business the regular meeting was adjourned at 7:55 p.m.

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Barry Gehrig, Mayor

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Kristen LeDoux, Town Clerk