

REGULAR MEETING  
KAYCEE TOWN HALL  
July 14, 2020  
7:00 P.M.

**Present:** Mayor: Crosby Taylor. Councilmembers: Barry Gehrig, Audrey Davis, Ethan Knapp, and Tristan Allen. Public Works Director: Kurtis Maxwell. Law Enforcement: Deputy Shane Greet Attorney: Barry Crago. Clerk: Kristen LeDoux. Public: Bob Harlan and Zach Taylor.

Mayor Taylor called the Regular Council Meeting to order at 7:05 p.m.

**Maintenance Report:** Mr. Maxwell updated the Council regarding the water wells that went down on July 5<sup>th</sup>. The pump for well number two was pulled and replaced bringing back the full water supply. Mr. Maxwell and the Council agreed that a spare pump needs to be purchased for well number two for future emergencies.

**Law Enforcement:** Deputy Greet gave his monthly report and entertained any questions from the Council.

**New Business:**

**Oath of Office:** The oath of office was administered to Ms. Davis and Mr. Gehrig for a four-year Council term ending 2024.

**Water Restrictions:** The Council discussed implementing water restrictions for the summer season. It was agreed that water restrictions will be in place from 10:00 a.m. – 6:00 p.m. for watering or heavy use.

**Water System Automation:** Mayor Taylor stated the Town should look into an automated system to avoid lost time during a water emergency. Different options will be explored.

**B to Z LLC:** Mr. Harlan updated the Council regarding the progress made towards opening the Powder River Pub. Mr. Harlan and the Council also discussed the process of transferring the retail liquor license to another location.

**Catering Report:** The Council reviewed the catering report presented by Ms. LeDoux. Councilwoman Davis moved to approve the report as presented. Councilman Knapp seconded. Motion carried.

**Softball Field:** Councilwoman Davis updated the Council regarding the school board meeting held on July 13<sup>th</sup>. The Town will present the school board with a proposal to acquire the property at the next school board meeting on August 10<sup>th</sup>.

**Old Business:** None.

**Legal Issues:** None.

**Minutes:** Councilwoman Davis moved to approve the minutes from the regular meeting on June 23<sup>rd</sup> as presented. Councilman Knapp seconded. Motion carried.

**Treasurer's Report:** Ms. LeDoux presented the Council with a fiscal year end 2020 financial report. Councilman Gehrig moved to approve the report as presented. Councilwoman Davis seconded.

**Approval of Bills:** The following bills were audited and approved for payment: BioLynceus, Supplies - \$2,326.46; Blue Cross Blue Shield, Payroll Expense - \$3,343.32; Buffalo Porta Potty, Rental/Lease - \$150.00; Chesbro Electric, Repairs/Maintenance - \$522.00; Clear Creek Electric, Repairs/Maintenance - \$430.00; Dpt. of Workforce Services, Payroll Liability - \$31.32; Dpt. of Workforce Services, Payroll Liability - \$312.04; EFTPS, Payroll Liability - \$2,880.84; Energy Laboratories, Testing - \$22.00; Frandson Safety, Testing - \$44.00; Johnson County, Contracts - \$4166.67; KOIS Brothers, Repairs/Maintenance - \$1,018.84; Montana Dakota Utilities, Utilities - \$130.00; Norco, Supplies - \$60.60; Powder River Fire District, Contracts - \$1,200.00; Rocky Mountain Equipment, Rental/Lease - \$450.00; RT Communications, Telephone - \$326.78; Russell Industries, Repairs/Maintenance - \$8,241.20; S&S Sanitation, Contract Labor - \$367.50; Stotz, Repairs/Maintenance - \$70.24; Tom's Tire and Repair, Repairs/Maintenance - \$54.95; WAM, Dues/Fees - \$451.85; Water System Drilling, Repairs/Maintenance - \$11,817.15; Wyoming Network, Advertising - \$25.00; Wyoming Retirement Services, Payroll Expense - \$2,043.94; Xerox, Rental/Lease - \$156.47. Councilwoman Davis moved to approve the bills as presented. Councilwoman Allen seconded.

**Adjournment:** With no further business the regular meeting was adjourned at 8:15 p.m.

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Crosby Taylor, Mayor

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Kristen LeDoux, Town Clerk