

REGULAR MEETING  
KAYCEE TOWN HALL  
September 11, 2018  
7:00 P.M.

**Present:** Mayor: Crosby Taylor. Councilmembers: Barry Gehrig, K. Rex Maxwell, Torie Hill, and Audrey Davis. Clerk: Kristen LeDoux. Assistant Maintenance: Rocky Ross. Attorney: Barry Crago. Law Enforcement: Leo Kremers.

Mayor Taylor called the meeting to order at 7:00 p.m.

**Maintenance Report:** None.

**New Business:**

**Law Enforcement Report:** Mr. Kremers presented the Council with a monthly report and entertained any questions.

**Old Business:**

**Water Ordinance Revision:** Mr. Crago suggested that the Council work through one ordinance at a time, beginning with the water ordinance. The Council agreed and reviewed changes for the water ordinance.

Cemetery Land Sale: The Council referred to Mr. Crago for legal advice on the cemetery land sale. Mr. Crago will draw up a quitclaim deed.

**Legal Issues:** None.

**Minutes:** Councilwoman Davis moved to approve the minutes from the regular meeting held on August 18<sup>th</sup> as presented. Councilman Gehrig seconded. Motion carried.

**Treasurer's Report:** Ms. LeDoux presented the Council with the year to date financial report. Councilwoman Davis moved to approve the treasurer's report as presented. Councilman Maxwell seconded. Motion carried.

**Approval of Bills:**

The following bills were audited and approved for payment:

Bolinger Inc., Asset - \$7,050.00; Buffalo Porta Potty, Rental/Lease - \$150.00; Dpt. of Workforce Services, Payroll Liability – 334.88; EFTPS, Payroll Liability - \$2,469.96; Energy Laboratories, Testing - \$20.00; Great West Trust Co., Payroll Expense - \$20.00; Johnson County, Contracts \$4,166.67; Montana Dakota Utilities, Utilities - \$118.46; RT Communication, Telephone - \$330.74; Swede's Fire Extinguisher, Repairs/Maintenance - \$373.50; Tom's Tire, Gas/Oil/Tires - \$37.90; VISA, Gas/Supplies/Repairs/PerDiem - \$1,952.86; Wyoming Retirement, Payroll Expense - \$1,952.86; Xerox, Rental/Lease - \$169.22. Councilman Gehrig moved to approve the bills as presented. Councilman Maxwell seconded. Motion carried.

**EXECUTIVE SESSION:**

Councilman Maxwell moved to go into executive session for personnel reasons. Councilwoman Davis seconded. Motion carried. Executive session began at 8:30 p.m.

Councilman Gehrig moved to reconvene to regular session at 8:40. Councilwoman Davis seconded. Motion carried. Regular session reconvened at 8:40 p.m.

Councilman Maxwell moved to begin advertising for a full-time public works director immediately. Councilwoman Hill seconded. Motion carried. Advertisements will go in Buffalo Bulletin, online, and in the Kaycee Voice. Additional information is available at Town Hall.

**Adjournment:** With no further business the regular meeting was adjourned at 8:45 p.m.

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Crosby Taylor, Mayor

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Kristen LeDoux, Town Clerk

